

**Minutes of the meeting of the Steeple Aston Parish Council held on  
Monday 17<sup>th</sup> March 2025**

**Present:** Angharad Lloyd Jones (AL-J) [chair], Martin Lipson (ML), Charlotte Powell (CP),

**Members of the public:** Cllr David Rogers, Cllr Arash Fatemian, Helen White (for SAL)

**In attendance:** Cathy Fleet (Clerk)

**03.25.01 Apologies**

Apologies had been received from, Greg Elphick, Mat Watson, Peter Dammermann, Cllr Andrew McHugh

**03.25.02 Declarations of Interest:** Mr. Lipson declared an interest in SAVA.

**03.25.03 Minutes of the last meeting** held on 17<sup>th</sup> February 2025 were checked for accuracy and content and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

**03.25.04 Public Participation :**

There was no public participation. Helen Wright informed the meeting about a music event to be held at Middle Aston House on 19<sup>th</sup> July involving many tribute bands. [www.tributemusicfest.com](http://www.tributemusicfest.com)

**03.25.05 Clerk's Report and Actions from previous meeting**

Sept24.06	ML to arrange repairs to table tennis table. Repairs have been attempted but wood filler will not set in the current weather conditions.	CP	Pending until next summer
Nov24.04	Clerk to enquire about costs for poppy project  PD to replace South Side bus shelter bin with larger bin	CF  PD	Completed. Will be taken on by SAVA. Knitted poppies may not be required  Outstanding
Nov24.05	<b>Village hall</b> Bin store post – Confirm approach once quote received	ML	ML to chase. Outstanding. Contractor not required repairs will be carried out by GE and ML
Jan25.03	<b>Highways</b> - GE to contact Graham Porcas to find out his position as Superuser	GE	GP has prepared an entry for SA to explain what he is able to do and what he can't do. Will be in Aril Sal. <b>GE to get shed key back from Barbara Brewer</b>
Feb25.01	<b>Playground</b> – ALJ to progress refurbishment	ALJ	In hand
Feb25.02	<b>Toilet</b> – Clerk to contact Broughton Drains and others for quote for camera survey.	CF	Completed
Feb25.03	<b>Blandford Fly project</b> <b>GE to get costs for baseline survey.</b>	GE	In hand

	Ask Healthcentre / pharmacy for stats on patients suffering bites. Contact CDC public health.	GE GE	
Feb25.04	<b>Dr Radcliffe's Trust</b> – Chair to respond to Clerk agreeing to proposals	ALJ	Completed
Feb25.05	<b>Emergency Plan</b> - ML to update plan, circulate to councillors and send to Paul Mann.	ML	ML is reviewing the Emergency Plan and it will be ready for the next meeting.
Feb25.06	<b>Planning</b> – ALJ to respond to writer of letter	ALJ	Completed

### 03.25.06 Reports from OCC/CDC

Reports from Clls Rogers and Fatemian had been circulated ahead of the meeting

### 03.25.07 Finance

- The monthly accounts schedule was approved and will be authorized by ALJ and ML

Payee	Detail/Inv No	Total Amount	VAT	paid
JB Window cleaning	VH/S&R gutters	140.00		
Cathy Fleet	Clk sal March	420.14		
HMRC	PAYE	295.40		
Seldram supplies	toilet supplies	103.13	17.19	
OALC	Training CF	72.00	12.00	
Cathy Fleet	Clk expenses	11.99		
Bourton Drains	Drain clearance	270.00	45.00	
John White	S106 equipment purchase	299.00	49.83	

The bank reconciliation was received and approved.

### 03.25.08 Play area/Teenage facilities

Prices are locked in. 8 weeks from order placement, work commencing possibly first week of June, avoiding half term. 2-3 weeks completion with payment 14 days after completion. Articles will be put in SAL, Facebook and on the website in May advising that changes will be taking place and that parts of the playground will be closed at some stage.

The blockage in the toilet has been fixed, and was partly caused by toilet paper from the S&R and partly due to tree roots and debris further down the drain run. **ML to investigate the terms of the lease as to whose responsibility the drains are for future reference.**

There will be some S106 funds available after the playground refurbishment which could be used for refurbishment of Pocket Park. The precept in future years will need to reflect future investment in equipment for both playgrounds. The possibility of adult exercise equipment was discussed.

### 03.25.09 Blandford Fly project

The next few months will be used for raising awareness about the flies and the methods of treatment available.

**03.25.10 Highways/footpaths**

- Blocked drain on Water Lane – correspondence had been received from a member of the public regarding the silted up drains. This was an item on Kat Gash's report and a 1 day clean of the entire village is planned. **ALJ to chase KG. Clerk to respond to letter writer.**
- The huge pothole on the road between North Aston/Middle Aston was discussed and **Cllr Fatemian will investigate**
- EV charging points - A meeting is scheduled for tomorrow between Carl Tomlinson (Environment Committee), Anna Thatcher (Dr Radcliffes Trust) and ALJ to discuss the possibility of EV charging points on the Robinson Close car park, and what the next steps might be.

**03.25.11 Emergency Plan**

A revised version will be circulated ahead of the next meeting.

**03.25.12 Buildings**

- **Village hall**
  - Vegetation - **ALJ to ask GE to trim the bushes.**
  - The guttering on the gable on the left hand side of the village hall is missing an end stop. **ML to look at it.**
- **SART**
  - **Gutters and damp** – Email from John White indicated that he will forward photos of the internal dampness in the village hall
  - An email had been sent round regarding the possible demise of the football club and the SART committee is looking to hold a meeting of the SART, PC, Dr Rads to see what an alternative possible use of Robinsons Close could be. CP and ALJ to attend the meeting.

Sub leases - It is likely that the PC will be required to provide around £3.5-5K toward the cost of legal fees (half the total cost)

£1500 has been precepted for have surveys carried out on the VH & SART. **CP to find a suitable surveyor.**

**03.25.13 Correspondence**

1. Letter sent to Clerk re dangerous path to road by Red Lion - Clerk to ask exactly where he means pointing out that it is less dangerous than it used to be
2. Email sent to Chair regarding building in the village - **ALJ to respond**

**03.25.14 Committee Reports****03.25.15 Planning –The following planning documents had been received:**

[25/00620/F](#)

The Coach House South Side Steeple    Single storey front extension  
Aston Oxfordshire OX25 4RY  
**Will be discussed by email as**

Under Consultation

	application received too late to be considered		
<a href="#">25/00301/Q56</a>	Brasenose Cottage Fenway Steeple Aston OX25 4SS	Prior approval application for Change of Use of agricultural barn to single dwellinghouse	Under Consultation
<a href="#">25/00173/F</a>	Cowslip Cottage Cow Lane Steeple Aston Oxfordshire OX25 4SG	Two storey rear extension. New garden outbuilding consisting of greenhouse and shed.	Under Consultation
<a href="#">25/00146/LB</a>	Rectory Farm House North Side Steeple Aston Bicester OX25 4SE	Addition of a roof vent to the north facing slate roof to provide extraction to main family bathroom	Under Consultation
<a href="#">25/00001/CLUP</a>	The Coach House South Side Steeple Aston OX25 4RY	Certificate of Lawfulness of Proposed Development for the installation of 20 solar panels on an existing pitched roof	Application Permitted
<a href="#">25/00068/TCA</a>	The Rectory Fir Lane Steeple Aston OX25 4SF	Please see attached tree survey	Under Consultation
<a href="#">24/02108/F</a>	Land To Rear Of The Old Quarry House Fenway Steeple Aston	Erection of a forestry building	Under Consultation
<a href="#">25/00009/F</a>	East Grange Grange Park Steeple Aston Bicester OX25 4SR	Freestanding carport located to the north of the garage	Application Permitted
<a href="#">25/00010/LB</a>	East Grange Grange Park Steeple Aston Bicester OX25 4SR	Freestanding carport located to the north of the garage	Application Withdrawn
<a href="#">25/00004/TCA</a>	The Lodge South Side Steeple Aston OX25 4RY	T1 x Sycamore - multi stemmed and grown on its own accord. I want it felled as it is blocking light from my house. It is also knocking the very old wall down. It's also incredibly close to my house which is a worry in storms.,there are a number of other trees in area that mean the height and sight doesn't change from the road.	Application Permitted

Wincote

The letter received has been responded to and the writer is not happy with the response regarding the noise from the pump and the size of the pool housing, The writer has written to Enforcement at CDC but is not getting a response. The original planning application is within the conservation area and it is being questioned by some residents how the application was permitted when it blocks the view of the Church and that the scheme may not be being built as per the plans. In order to support the writer the PC would need to have evidence that the plans have not been adhered to. **ML will find the original application and investigate ALJ will respond again to the writer**

03.25.16 **Website**  
No update

**Other matters**

01.25.20 **Date of next meetings**  
**3rd Monday of the month**  
Dates for 2025  
28th April, 19<sup>th</sup> May, 16th June, 21<sup>st</sup> July, 15<sup>th</sup> Sept, 20<sup>th</sup> Oct, 17<sup>th</sup> Nov

Signed ..... Date .....

## ACTION/DECISION LIST SUMMARY

Sept24.06	ML to arrange repairs to table tennis table. Repairs have been attempted but wood filler will not set in the current weather conditions.	CP	Pending until next summer
Nov24.04	PD to replace South Side bus shelter bin with larger bin	PD	Outstanding
Jan25.03	<b>Highways - GE to get shed key back from Barbara Brewer</b>	GE	.
March25.01	<b>Drains:</b> ML to investigate the terms of the lease as to whose responsibility the drains are for future reference	ML	
March25.02	<b>Blocked drain on Water Lane</b> - ALJ to chase Kat Gash . Clerk to respond to letter writer	ALJ CF	Completed
March25.03	Cllr Fatemian will investigate the large pothohle on the North Aston/Middle Aston road	AF	
March25.04	<b>Village hall</b> - ALJ to ask GE to trim the vegetation asap ML to look at the missing end stop on the guttering	ALJ ML	
March25.05	CP to identify a surveyor to carry out surveys on the VH and SART roof	CP	
March25.06	Clerk to respond to letter re dangerous footpath near Red Lion asking for precise location	CF	Completed
March25.07	Chair to respond to email regarding building in the village	ALJ	
March25.08	<b>Wincote building</b> - ML will find the original application and investigate ALJ will respond again to the writer	ML ALJ	