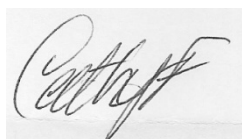


**Steeple Aston Parish Council**  
**24<sup>th</sup> February 2025 at 7.30pm in the Sport & Rec building**  
**Agenda & Summons to Councillors and Invitation to Members of the Public**

No	Detail	Time	Lead
1	To receive apologies for absence	7.30	Chair
2	<b>Declarations of Interest</b> - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.		All
3	<b>To receive and approve the minutes of the last meeting</b> – 20 <sup>th</sup> January 2025	7.35	Chair
4	<b>Public Participation</b> - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. <b>Variation of Order of Business may apply</b>	7.40(10)	Chair
5	<b>Clerks report and actions from previous meeting (see attached)</b> – to confirm approval and payment of Clerk training	7.50(10)	Clerk
6	<b>Reports from CDC/OCC</b>	8.00(10)	Cllr Fatemian Cllr Andrew McHugh
7	<b>Finance</b> To approve accounts for payment To receive the monthly bank reconciliation	8.10(5)	RFO
8	<b>Play Area/Teenage facilities</b> <ul style="list-style-type: none"> <li>• Update on proposals</li> </ul>	8.15(5)	ALJ
9	<b>Blandford Fly project</b> – to receive update	8.20(10)	GE/MW
10	<b>Highways/Footpaths</b> <ul style="list-style-type: none"> <li>• White lines Fenway/Grange Park</li> <li>• To discuss Grasscutting and weed spraying quotes</li> </ul>	8.30(5)	All
11	<b>Community Land Trust</b> – to receive update	8.35(5)	ML
12	<b>MCNP</b> – to receive update	8.40(10)	ML
13	<b>Dr Radcliffe's Trustees</b> – to discuss paper received	8.50(5)	
14	<b>Emergency Plan</b> – to discuss updating of the Plan	8.55(10)	All
15	<b>Buildings</b> <ul style="list-style-type: none"> <li>• Village Hall</li> <li>• Sport &amp; Rec</li> </ul>	9.05(10)	All
16	<b>Correspondence</b> letter re Wincote planning – discuss response	9.15(5)	Clerk
17	<b>Committee Reports</b> (Environment, Website, SART, VHMC)	9.20(5)	All
18	<b>Planning</b> To discuss recent applications/approvals/refusals	9.25(5)	All
19	<b>Website</b>	9.30(5)	Clerk
20	<b>Date of next meetings</b> <b>3rd Monday of the month</b> Dates for 2025 17 <sup>th</sup> March, 28 <sup>th</sup> April, 19 <sup>th</sup> May, 16 <sup>th</sup> (change due to Clerk's absence?) June, 21 <sup>st</sup> July, 15 <sup>th</sup> Sept, 20 <sup>th</sup> Oct, 17 <sup>th</sup> Nov	9.35(5)	Clerk
	<b>Other matters:</b> to advise of items for next meeting or for information only		Clerk
	<b>Close</b>	9.55	



**Cathy Fleet** – Parish Clerk – 07989 398 838

Public & Press are invited to attend

## ACTION LIST SUMMARY

Sept24.06	<b>Playground</b> - CC will repair the basket swing.  ML to arrange repairs to table tennis table. Repairs have been attempted but wood filler will not set in the current weather conditions.	CP	Outstanding . ALJ to chase  Pending until next summer
Nov24.04	<b>Clerk to enquire about costs for poppy project</b> <b>PD to replace South Side bus shelter bin with larger bin</b>	CF  PD	Completed  Outstanding
Nov24.05	<b>Village hall</b> <b>Bin store post – Confirm approach once quote received</b>	ML	ML to chase
Jan25.01	<b>Playground</b> - It was agreed to proceed with recycled plastic sleepers. ALJ will ensure suppliers will honour the figures originally provided and circulate the results	ALJ	
Jan25.02	<b>Blandford Fly project</b> - . MW will request a written quote and contract ALJ to contact other PC chairs asking for support	MW  ALJ	
Jan25.03	<b>Highways</b> - GE to contact Graham Porcas to find out his position as Superuser	GE	
Jan25.04	<b>ML asked if SAPC wish to confirm that the allocation of about 30 new homes in the village still stands. It was resolved that this is confirmed.</b>		
Jan25.05	<b>Emergency Plan</b> - ALJ will respond to the letter in SAL. ML will contact Jon Boyce regarding the Oxfordshire Resilience Scheme	ALJ  ML	
Jan25.06	<b>Noticeboards</b> - CC will obtain further quotes and ask George Brown if can repair the noticeboard at the bottom of Harrisville	CC	
Jan25.07	<b>Planning</b> – ML will draft responses to various applications	ML	completed