

**Minutes of the meeting of the Steeple Aston Parish Council held on
Monday 16th September 2024**

Present: Angharad Lloyd Jones (AL-J) [chair], Martin Lipson (ML), Peter Dammermann (PD), Mat Watson (MW)

Members of the public: 6 members of the public, Cllr Arash Fatemian, Cllr David Rogers

In attendance: Cathy Fleet (Clerk)

09.24.01 **Apologies** were received from Cllr Andrew McHugh, Charlotte Clarke

09.24.02 **Declarations of Interest:** Mr. Lipson declared an interest in SAVA

09.24.03 **Minutes of the last meeting** held on 15th July 2024 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

09.24.04 **Public Participation :**

1 member of the public was attending to discuss the tower in the toddler park – there is a drop in the centre of the tower and she was asking if there could be a barrier as a deterrent to children falling. Historically, there was sand in the centre which was removed because children were ‘eating’ the sand, so it was replaced with bark which caused the same problems. As the playground is due for refurbishment, suppliers will be asked to suggest a solution and the member of the public is happy to liaise with the PC with any suggestions suppliers may have.

The remaining members of the public were attending to discuss the possible re-siting of the Red Lion bottle bank. A paper by Charmaian Bartlett (resident of Townend which is directly opposite the bottle banks) had been circulated to all councillors ahead of the meeting looking at possible alternative sites. Parking is also an issue so any spaces gained by removal of the bottle bank would be beneficial. **ALJ to speak to the landlord to gauge what recycling solution would be put in place for pub refuse.** If there is possibility of removing the Red Lion banks, it was suggested that the capacity or frequency of emptying the Fir Lane bottle bank could be changed – **Clerk to speak with CDC Recycling Department.**

09.24.05 **Clerk’s Report and Actions from previous meeting**

NO	ACTION	Owner	Update
July24.01	ALJ to ask Richard MacAndrew to move the SID owned by the PC ML will speak to Richard MacAndrew regarding changing the notifications on the remaining 2 SIDs (installed by OCC) The SID by Townend needs to be moved so OCC need to provide another socket on the other side of the road. CF to instruct OCC to install new socket on opposite side of the road.	ALJ ML CF	completed

July24.02	Clerk to ask Highways to move the national speed limit sign near Townend nearer to the junction with the A4260	CF	Email sent 16/07 OCC are unable to remove the signs as it would require another consultation which is unaffordable.
July24.03	Clerk to report blocked drain/flooding on Heyford Road by The Beeches again as it is still causing problems.	CF	Reported 16/07 Already reported, alert created
July24.04	Oxford Airport – Clerk to draft further response	CF	ALJ to draft response
July24.05	Clerk to report blocked drain in Water Lane on Fix My Street	CF	Reported 16/07 Ref 6235025
July24.06	Playground – ALJ will see if a bulk supplier could supply a lorry load of bark CC will create a shopping list of minor items which volunteers could use e.g. nuts & bolts Clerk to ask Nigel Prickett to quote for strimming the BMX track Clerk to obtain prices for picnic tables, wood and recycled material	ALJ CC CF CF	Completed, Clerk ordered for delivery 4/9 Clerk to remind CC Email sent 16/07 Completed info circulated 16/07
July24.07	Broken noticeboard – CC to obtain alternative quote	CC	completed

09.24.06 Reports from OCC/CDC

Cllr David Rogers (CDC) reported that the Local Plan Review is underway and will go to Exec in December. The document, including uplift of housing figures will be going to consultation. CDC's 5 year housing supply also needs to consider Oxford's unmet housing need which is currently not included in the 5 year supply so a judicial review is being embarked upon to gain clarity. Cllr Rogers is discussing the matter of S106 contributions with the Chief Executive with particular focus on the primary care sector. Cllr Rogers will send his report to the Clerk for circulation to all councillors.

Cllr Arash Fatemian had circulated his report and added that he had received the 'Vision of Heyford Park' video. OCC will be objecting to the proposals. He questioned the on-going funding for the Blandford Fly project which was clarified by MW. Cllr Fatemian to update on funding as soon as possible. The 20mph limits throughout villages will not be enforced by TVP as they were not included in the consultation. Cllr Fatemian was advised that the question of moving the

repeater sign on Northside and the national speed limit sign by Townend reported to OCC were refused **Clerk to forward emails to Arash.**

09.24.07 Co-option of councillor

Greg Elphick will be formally co-opted at the next meeting as he was unable to attend this meeting. One vacancy still remains.

09.24.08 Blandford Fly project

March/April treatment – Arash will speak to the Director of public health regarding funding but thought it may not be possible to get it for 2025.

MW will find out exactly when Bournemouth University plan to commence the treatment. A grant of £3050 has been received from the OCC Councillor Priority fund.

09.24.09 Highways/footpaths

- **Flooding & sewage report** - ML reported that Cllr Andrew McHugh has taken an interest in this and provided a report for various parish councils showing 'hot spots' for flooding. ML has identified areas in Steeple Aston; the bottom of Water Lane, The Beeches and the backup of sewage in Bradshaw Close and will send an updated map to councillors. To be put on Facebook/SAL asking for hotspots. – **Action Helen Wright**
- **Tchure dog bin site** - ALJ met the owners of the property near to where the dog bin had been installed on The Tchure. It has been requested that the bin be relocated away from their house. **PD to check if it has been emptied.** Cllr Fatemian suggested that the PC applies to the Councillor Priority fund and he will approve the purchase of a dog bin. Clerk to purchase dog bin for installation at The Tchure to replace the one installed. **Clerk to apply for Councillor Priority Funding for a new bin and order a new dog bin with a lid to be delivered to PD. ALJ to draft response to property owners**
- **Bin by the school** - bin had been set on fire in the summer and will be replaced by the bin to be removed from The Tchure
- **Salt bins will be replenished by OCC but no additional supplies are required. ML to get shed key back from Graham Porcas**

09.24.10 Play Area/Teenage facilities

- Update on proposals – not all quotes have been received – 1 is still outstanding. It was agreed to wait until all are received. Two of the suppliers have suggested that the retaining fencing should be metal whereas the other is favouring more natural products, e.g. wood and woodchip surfaces. A small group of councillors will meet to review all proposals in advance of the next PC meeting.
- Table tennis table & basket swing repairs - **CC will repair the basket swing.** ML had researched repairs required to the table tennis table and it will need the services of a good decorator to apply resin, paint etc. Helen Wright will send contact details of decorator to ML
- Bench quotes - It was agreed to purchase a picnic bench to replace the one by the gazebo. **ALJ to identify which one for Clerk to purchase**

09.24.11 Community Land Trust

Now registered with the Financial Conduct Authority. Next step is to launch membership once a website has been designed which is expected within the next few weeks.

09.24.12 MCNP

A meeting with CDC is being held tomorrow to discuss next steps, undertaking the consultation again as a result of Heyford Park pulling out. Dorchester Group have submitted a document to CDC for expanding Heyford Park by another 15000 people (6000 extra houses). MCNP are meeting with Dorchester in a few weeks to discuss as some villages will be greatly affected by this proposal. The Strategic Rail Freight interchange project has livened up again.

09.24.13 Buildings

- **Village hall** - An additional quote had been received for repair of the noticeboard. It was agreed to accept the quote provided by George Brown. **Clerk to instruct.**
- **SART** – no update was available

09.24.14 Correspondence

There was no correspondence which had not been dealt with elsewhere.

09.24.15 Committee Reports

Environment Committee minutes circulated - MI noted that there was an error - Heyford Park should replace a reference to Upper Heyford. **Clerk will email Carl and add flooding report**
Website Committee minutes circulated

07.24.18 Planning

24/02309/F	angley Cottage,The Gap North Side Steeple Aston Bicester OX25 4SE	NO OBJECTION
24/02310/LB	Tangley Cottage The Gap North Side Steeple Aston Bicester OX25 4SE	NO OBJECTION
24/02366/TCA	Barn Cottage Paines Hill Steeple Aston OX25 4SQ	NO OBJECTION
24/02460/TCA	Cedars Barn, Northside	- NO OBJECTION

Proposal for Puy du Feu theme park at Bucknell (no planning application yet, but likely by end of the year). CF to put ALJ on Bucknell group for info.

Decisions

24/01642/TCA – The Old Malt House - NoI
24/01312/F 10 Townend – APPROVED
24/01991/TCA – Canterbury House – NoI
24/01728/F Primrose Gardens - APPROVED

[24/02005/TCA](#)

Kiftsgate House South Side Steeple Aston OX25 4RY – Refused and TPOs applied by CDC.

07.24.19 Finance – The following accounts were approved for payment and will be authorized by ALJ and ML.

Agreed CF will circulate Financial Regulations for the October meeting.

Payee	Detail	Total Amount	VAT	paid
CPCL	zip wire repair	753.92	125.65	24/7
Cathy Fleet	Clk sal August	405.88		15/8

Penneys	toilet cleaning		
	Inv 21548	1563.60	260.60
Seldram Supplies	toilet supplies	103.13	17.19
Nigel Prickett	grass 2275	512.40	85.40
TP Jones	payroll	62.40	10.40
JRB Enterprise	dog waste bags	69.90	11.65
Nicholsons	Treework	1206.00	201.00
Nigel Prickett	grass 2313	416.40	69.40
Penneys	toilet cleaning		
	Inv 21746	1378.80	229.80
HMRC	PAYE	285.00	
Cathy Fleet	clk sal Sept	405.88	
OALC	W-3511	66.00	
OALC	W-3510	72.00	
AHS (playground bark)	9705	900.90	150.15

The accounts, reconciliation and quarterly report were accepted and approved.

Date of next meetings

3rd Monday of the month

21 October

18 November

Other matters

Signed Date

ACTION LIST SUMMARY

No	Action	Owner	Update
July24.01	ALJ to ask Richard MacAndrew to move the SID owned by the PC ML will speak to Richard MacAndrew regarding changing the notifications on the remaining 2 SIDs (installed by OCC) The SID by Townend needs to be moved so OCC need to provide another socket on the other side of the road. CF to instruct OCC to install new socket	ALJ ML CF	completed
July24.04	Oxford Airport – Clerk to draft further response	CF	ALJ to draft response
Sept24.01	Clerk to forward emails to OCC regarding moving speed signs in the village to Arash.	CF	
Sept24.02	ALJ to approach Red Lion about recycling options	ALJ	
Sept24.03	Dog bin by The Tchure - PD to check if it has been emptied. Clerk to apply for Councillor Priority Funding for a new bin and order a new dog bin with a lid to be delivered to PD. ALJ to update property owners.	PD CF ALJ	Applied 24/9 Ordered 24/9
Sept24.04	Salt bins will be replenished by OCC but no additional supplies are required. CF to respond to OCC ML to get shed key back from Graham Porcas	CF ML	Emailed 17/9
Sept24.05	HW to post on Facebook/website to identify flooding hotspots	Helen Wright	
Sept24.06	Playground - CC will repair the basket swing.	CC	

Sept24.07	Bench - ALJ to identify which one for Clerk to purchase	ALJ/CF	
Sept24.08	Noticeboard repairs – Clerk to instruct George Brown	CF	Emailed 17/9
Sept24.09	Environmental committee - Clerk will email Carl and add flooding report	CF	Emailed 17/9
Sept24.08	CF will circulate Financial Regulations for October meeting	CF	