

**Minutes of the meeting of the Steeple Aston Parish Council held on
Monday 15th July 2024**

Present: Angharad Lloyd Jones (AL-J) [chair], Martin Lipson (ML), Charlotte Clarke (CC), Peter Dammermann, Mat Watson (MW)

Members of the public: 3 members of the public, Cllr Arash Fatemian

In attendance: Cathy Fleet (Clerk)

07.24.01 Apologies were received from Cllr Andrew McHugh

07.24.02 Declarations of Interest: Mr. Lipson declared an interest in SAVA

07.24.03 Minutes of the last meeting held on 17th June 2024 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

07.24.04 Public Participation :

One member of the public who is a new resident of Townend was attending to voice his opinions on the noise from the traffic along Southside and feels that the change in the speed limit has not made any difference. Chair's response was that there had been an email received from a local resident commenting about the positioning of the national speed limit sign along Sixty Foot just past Townend, It agreed that the SID owned by the PC which is currently in Fir Lane could be moved to Southside. **ALJ to ask Richard MacAndrew to move the SID. Clerk to contact Kat Gash asking if the national speed limit sign could be moved.** Another resident of Townend wished to follow up on the relocation of the bottle bank at the Red Lion. Having more widely canvassed residents, the PC had decided it was not necessary to get the bottle banks removed but now the resident reported the Landlord was keen that it should be removed. It was agreed that a recycling facility at that end of the village is needed and that the residents will research an alternative site and revert to the PC with proposals.

07.24.05 Clerk's Report and Actions from previous meeting

NO	ACTION	To be Actioned by :	Update
May24.05	Community Transport Grant - ALJ to ask Cllr Fatemian if SAPC would be eligible for this grant to help reinstate the missing service.	ALJ	completed
May24.06	Playground - ALJ to ensure that Pam Knowles is canvassing residents of Nizewell Head to get their requirements for Pocket Park	ALJ/CC	Pam Knowles will create a paper version of the survey for Nizewell residents.
	Clerk to contact suppliers to set up dates (mid-end July) for meetings to provide quotes.	CF	Completed
	ALJ to find volunteers to spread bark	ALJ	Completed

June24.01	Oxford Airport - Clerk to draft response to resident asking if he would respond to the future consultation on behalf of the parish council.	CF	Completed Agenda item
June24.02	Playground manhole - ALJ to contact the Clerk to DrRadcliffes Trust	ALJ	ALJ to confirm with Clerk to DrRadcliffes that this problem has been fixed.
June24.03	Blandford Flies – MW to create Q&A to be put in SAL to raise awareness	MW	Completed
June24.03	Village Hall foliage – Clerk to put PD in touch with Margaret Bulleyment.	CF	Foliage around the VH has been trimmed
June2.404	Highways & Footpaths – ALJ to speak to Dan Munson re rotten noticeboard	ALJ	Quotes have been supplied

07.24.06 Reports from OCC/CDC

D/Cllr McHugh had circulated his report which had been circulated to all councillors ahead of the meeting, Cllr Fatemian had submitted his written report which had been circulated. He discussed drains which had been reported on FMS which are showing 'completed' on the website – this is due to the huge volume of flooded/blocked drains due to recent levels of rainfall. **Clerk to report blocked drain/flooding on Heyford Road by The Beeches again as it is still causing problems.**

07.24.07 Co-option of councillor

A member of the public was attending the meeting as an observer with a view to joining the parish council. They had submitted a resume which had been circulated. It was agreed that the councillors will discuss the application and inform them of the decision.

07.24.08 Community Land Trust

ML reported that the formation of the Community Land Trust is moving forward but that there is nothing to report at present,

07.24.09 MCNP

Green Spaces - Cow Lane field and pond – assumed to be owned by Tim Taylor but he only owns the pond; the field is owned by Oxford Diocese who will need to be approached,.

CDC have made the decision about Heyford Park' application for a neighbourhood plan. This was approved and HP will therefore cease to be part of MCNP. CDC are updating the local plan but due to change of Government and CDC is now Lib Dem, policies are likely to change

07.24.10 Financial Regulations

Subject to further amendments these will be approved in September. **Clerk to amend and circulate.**

A discussion was had around setting 3 year forecasts. It was agreed the council would try to forecast 3 years in advance from the next budget setting.

07.24.11 Oxford Airport

Clerk had sent a response to the email received from a resident asking if he would represent the PC. He had agreed. **Clerk to draft further response**

07.24.12 Highways/footpaths/grasscutting

Weedspraying was discussed – PD felt that the most recent spray had been done too late. To be noted for 2025.

Clerk to report blocked drain in Water Lane on FMS

07.24.13 Play areas/teenage facilities

The bark had been spread but is not enough. Thanks to parents who spread the bark. **ALJ will see if a bulk supplier could supply a lorry load.** If not council agreed to current proposed order of 5 x bags. **Clerk will order from Playbark or other.** Funding will not come from S106 money.

CC has repaired the basket swing

Children's Playground is attending to quote on the playground refurbishment this week and will repair the zipwire. Council agreed proposal of labour £275 excl VAT plus parts.

Playforce will not do short term work

Chldrens Playground - appointment made

Kompan- appointment made

Caledonia – appointment pending

ROSPA Report - **CC will create a shopping list of minor items which**

volunteers could use e.g. nuts & bolts. Advert to be put in SAL requesting volunteer/contractor

Clerk to ask Nigel Prickett to trim the BMX track.

Clerk to look at prices of picnic benches

07.24.14 Blandford Fly project

The OCC Councillor Priority Fund grant has been received. The potential breeding sites have been assessed and a report/treatment programme will be produced and brought to September meeting.

07.24.15 Buildings

- **Village hall** – The foliage around the village hall has been trimmed back by PD as requested.

A quote has been received to replace the legs on the noticeboard outside the VH. Wooden posts or metal posts (£500/£600). **CC to obtain additional quote**

- **SART**- no update

07.24.16 Correspondence

There was no correspondence which had not been dealt with elsewhere.

07.24.17 Committee Reports

- Facebook rules have been changed and circulated by Jenny Bell

07.24.18 Planning

[24/01642/TCA](#)

The Old Malt House South Side
Steeple Aston OX25 4RT

T1 x Norway Maple. Diseased and cankered sectioned fell to ground. G1 x Mixed species in lilac and elderflower encroaching on summer house. Section fell to the ground T2 x Goat will self set growing adjacent boundary wall section

[24/01728/F](#)Primrose Gardens North Side
Steeple Aston Bicester OX25 4SE

fell to ground. T3 x Ash reduce lowest limb growing over wall to suitable growth point on boundary line. **NO OBJECTION**

Single storey detached two bedroom dwelling within existing garden. New detached double garage with workshop at rear (Self-Build)

ML to draft comment to be submitted based on points raised in discussion.

[24/01763/TCA](#)WindyridgePaines Hill Steeple
Aston OX25 4SQ

T1 x Portuguese Laurel - Section fell to ground level. **NO OBJECTION**

07.24.19 Finance – The following accounts were approved for payment and will be authorized by ALJ and ML

Payee	Detail	Total Amount	VAT	paid
Clear Councils	Insurance shortfall	158.05		
Playsafety	ROSPA Report	290.40	48.40	
Cathy Fleet	Clk Sal July	405.88		
Playbark	Bark	246.99	41.16	
Nigel Prickett	Inv 2257	416.40	69.40	
Cathy Fleet	Clk expenses	11.99		
Complete Weed Control	Spraying	339.60	56.60	

Receipt

OCC Councillor Priority Fund **£3050.00**

Date of next meetings**3rd Monday of the month**

16 September, 21 October
18 November

Other matters

Signed Date

ACTION LIST SUMMARY

NO	ACTION	Owner	Update
July24.01	ALJ to ask Richard MacAndrew to move the SID	ALJ	
July24.02	Clerk to ask Highways to move the national speed limit sign near Townend nearer to the junction with the A4260	CF	Email sent 16/07
July24.03	Clerk to report blocked drain/flooding on Heyford Road by The Beeches again as it is still causing problems.	CF	Reported 16/07 Already reported, alert created
July24.04	Oxford Airport – Clerk to draft further response	CF	
July24.05	Clerk to report blocked drain in Water Lane on Fix My Street	CF	Reported 16/07 Ref 6235025

July24.06	<p>Playground– ALJ will see if a bulk supplier could supply a lorry load of bark</p> <p>CC will create a shopping list of minor items which volunteers could use e.g. nuts & bolts</p> <p>Clerk to ask Nigel Prickett to quote for strimming the BMX track</p> <p>Clerk to obtain prices for picnic tables, wood and recycled material</p>	<p>ALJ</p> <p>CC</p> <p>CF</p> <p>CF</p>	<p>Email sent 16/07</p> <p>Completed info circulated 16/07</p>
July24.07	Broken noticeboard – CC to obtain alternative quote	CC	

DRAFT