

**Minutes of the meeting of the Steeple Aston Parish Council held on
Monday 20th May 2024**

Present: Angharad Lloyd Jones (AL-J) [chair], Martin Lipson (ML), Peter Dammermann (PD), Mat Watson (MW)

Members of the public : Helen Wright (Steeplejack)

In attendance: Cathy Fleet (Clerk)

05.24.01 Apologies were received from C/Cllr Andrew McHugh and Charlotte Clark
It was noted with sadness that Cllr Stuart Ferguson had recently passed away after many years as a councillor

05.24.02 Declarations of Interest : Mr. Lipson declared an interest in SAVA

05.24.03 Minutes of the last meeting held on 15th April 2024 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

05.24.04 Public Participation
There was no public participation

05.24.05 Clerk's Report and Actions from previous meeting

NO	ACTION	To be auctoned by	Update
Feb24.07	Playground - CC to ask Tom from Nizewell Head if he would be interested in tidying/gardening in the playground CC to speak to residents of Nizewell Head seeking their views on what playground equipment is required	CC CC	No response from Tom. Post to be put out on Facebook for expressions of interest. Pam Knowles has agreed to collect ideas and CC will draft a leaflet to distribute.
Mar24.04	Highways/Footpaths - ML and ALJ will contact immediate residents to seek their views before contacting CDC for removal of the recycling bins from the pub. .	ML/ALJ	ALJ to consult with pub landlord Completed, landlord not pressing for the bin to be removed. Action closed. Clerk to respond to resident who raised the matter Action closed
Mar24.06	Planning ML to escalate the PC's concerns about the handling of the Bladebone House Planning application to CDC.	ML	Outstanding

Apr24.01	Culvert on The Beeches - Clerk to report on FMS	CF	Completed Action closed
Apr24.02	Play area <ul style="list-style-type: none"> • Clerk to contact Ideverde/Playgroundworks for advice/info on zipwire • Removal of rotten posts - Clerk to contact Trevor Stewart • Clerk to arrange meeting with OPFA 	CF CF CF	Agenda Item
Apr24.03	Blandford Fly project -ML will speak to the Chair of Duns Tew PC to see if they would be willing to also provide funding and budget for further funding next year.	ML	Agenda Item
Apr24.04	Village Hall hedges – Clerk to respond to email from Richard Preston confirming Nicholsons will be carrying out work.	CF	Completed Action closed
April24.05	Damp in village hall - ALJ to ask Dan Munsen to investigate and quote.	ALJ	Action closed Dan will provide a quote

05.24.06 Reports from OCC/CDC
No reports had been received

05.24.07 MCNP
CDC have asked that all participating councils in MCNP to confirm that they are happy for the review of the neighbourhood plan. This is because Heyford Park Parish Council say they never agreed to the review. It was resolved that the **Clerk should sign the letter on behalf of SAPC and return the letter to Emily Daly, Secretary of MCNP.**

A team had previously been set up to review the comments from SAPC residents who responded to the consultation. Several consultees felt that more local green spaces should be nominated. ML asked if the PC wished to include additional green spaces. The land has to be:

- visible
- valued by the local community
- not too large
- with recreational value
- with natural features
- tranquil/beautiful

There were originally 3 designated spaces and another is to be added – the Community Orchard

Others to be considered are:

- land on Cow Lane where the pond is
- The area near The Beeches where part of The Granary Car park now is
- The area of grass in front of Lawrence Fields which used to be a playground

ML will carry out further investigations and report back to the next PC meeting,

There is a fund available from Community First Oxfordshire for communities to carry out a Housing Needs Survey. **It was agreed that ML will apply to Community First for funding.**

05.24.08 Community Land Trust

There was discussion about the CLT and whether it is suitable for Steeple Aston, which was a concern of one councillor.

There has been a meeting with a legal advisor who provided model rules for the CLT. An experienced member of the village Steering Group has looked through the paperwork and raised some queries which are being looked into.

Hook Norton had an open day to show their CLT housing. ML had attended and was impressed with what he was shown,

05.24.09 Highways,footpaths/grasscutting

PD commented that OCC had disregarded the PC's request that only six 20mph repeater signs should be put in the village and suggested that the PC should argue against this decision. **ALJ will seek advice from Cllr Arash Fatemian.**

05.24.10 Community Transport Grant (OCC)

The timing of the S4 bus (Stagecoach) has been changed which is most inconvenient for a large number of people attempting to get into Oxford. **ALJ to ask Cllr Fatemian if SAPC would be eligible for this grant to help reinstate the missing service**

05.24.11 Play Area/Teenage Facilities

A meeting had taken place with OPFA, the results of which had been circulated prior to the meeting

There is £46,000 available for playground improvements from S106 funding.

ALJ to ensure that Pam Knowles is canvassing residents of Nizewell Head to get their requirements for Pocket Park.

It was agreed that 3 Playground companies will be contacted, Kompan, Childrens Playground Company, Playforce. **Clerk to contact suppliers to set up dates (mid-end July) for meetings to provide quotes.**

Playground Inspection sheets to be completed fortnightly by the Clerk (hours to be increased by 1 hour a month and payroll informed)

MW to approach villager he thinks might be useful to join the playground project.

05.24.12 Petition Policy

This item was not discussed and is no longer required as an agenda item.

05.24.13 Blandford Fly project

An application has been made to the Councillor Priority Fund so the survey can be carried out. The contract with Bournemouth University is expected within the next few days. The survey will be largely desk based but site visits will also be carried out. This will identify the course of treatment recommended for next year which can then be passed to CDC to apply for funding.

The treatment is a bacteria which will be targeted at the larvae stage of the Blandford Fly. According to Bournemouth University there has been no detrimental effect on the environment as a result of the treatment.

This information will be broadcast to residents of Steeple Aston via SAL and the website, Chairs of neighbouring Parish Councils and GP surgeries will also be contacted.

ML to contact surgeries list. ALJ to contact Chairs of PCs, MW to update for website and SAL

05.24.14 Buildings

- **Village Hall** – quote to be supplied for the damp.
- **SART** – no problems reported

05.24.15 Correspondence

No correspondence had been received not dealt with elsewhere

05.24.16 Committee Reports

- **Website** – no meeting had been held
- **Environment & Sustainability Committee** – Clerk to request update from Carl.

05.24.17 Planning – The following documents had been received, circulated and discussed

24/01294/TCA	5 The Cottage The Dickredge Steeple Aston OX25 4RS	FIVE DAY NOTICE Falling Tree which is leaning against our shed for support but now is at danger to individuals and neighbours property	07/05/2024
24/01163/TCA	Randolphs North Side Steeple Aston OX25 4SE	Sectional fell/removal of 4x medium sized Larch trees (Larix), these trees are within extremely close proximity to a neighbouring property. These trees also have a heavy lean towards said property from the prevailing winds.	29/04/2024

Decisions

24/00346/F	14 Lawrence Fields	Approved
24/00512/LB	Fir Cottage	Approved
24/00822/TPO	36 Grange Park	Approved
22/00313/TPO	19 Grange Park	Approved

05.24.18 Finance – The following accounts were approved for payment:

Payee	Detail	Total Amount	VAT	paid
Helen White	Internal Audit	150.00		
Blind Trader	SART Blind (S106)	850.00	283.33	
Cathy Fleet	Clk Sal May	391.89		
Complete Weed Control	Inv 4263	339.60	56.60	
Nicholsons	Inv3031273	1134.00	189.00	
Viking Direct	4118875	50.88	8.48	
Nigel Prickett	2183	416.40	69.40	
Cathy Fleet	clk exp	12.99		
John White	(VH S106)	313.58	51.76	

The audited End of Year accounts were received and approved.

The Annual Governance Statement was approved and signed

The Annual Accounting Statement was approved and signed,.

Date of next meetings

3rd Monday of the month

17 June, 15 July, 16 September, 21 October

18 November

Signed Date

ACTION LIST SUMMARY

NO	ACTION	To be Actioned by :	Update
May24.01	MCNP – Clerk authorized to return letter to Secretary of MCNP	CF	Completed Action closed
May24.02	ML will carry out further investigations regarding green spaces and report back to the next PC meeting,	ML	
May24.03	It was agreed that ML will apply to Community First for funding for A Community Housing survey	ML	
May24.04	20 mph signage - ALJ will seek advice from Cllr Arash Fatemian.	ALJ	
May24.05	Community Transport Grant - ALJ to ask Cllr Fatemian if SAPC would be eligible for this grant to help reinstate the missing service.	ALJ	
May24.06	Playground - ALJ to ensure that Pam Knowles is canvassing residents of Nizewell Head to get their requirements for Pocket Park Clerk to contact suppliers to set up dates (mid-end July) for meetings to provide quotes. MW to approach a villager he thinks might be useful to join the playground project.	ALJ CF	
May24.07	Blandford Flies - ML to contact surgeries list. ALJ to contact Chairs of PCs, MW to update for website and SAL		
May24.08	Clerk to request update from Environment Committee		

