

**Minutes of the meeting of the Steeple Aston Parish Council held on  
Monday 15<sup>th</sup> April 2024**

**Present:** Angharad Lloyd Jones (AL-J) [chair], Martin Lipson (ML), Charlotte Clarke (CC), Mat Watson (MW).

It should be noted that Mat Watson left the meeting at 8pm due to a prior engagement and Charlotte Clarke arrived shortly after 8pm.

**Members of the public :** Julia Whybrew

**In attendance:** Cathy Fleet (Clerk)

**04.24.01      Apologies** were received from Peter Dammermann and Stuart Ferguson

**04.24.02      Declarations of Interest:** Mr. Lipson declared an interest in SAVA and Community Land Trust

**04.24.03      Minutes of the last meeting** held on 18<sup>th</sup> March 2024 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

**04.24.04      Public Participation :**  
There were no members of the public present

**04.24.05      Clerk's Report and Actions from previous meeting**

NO	ACTION	To be auctioned by	Update
Feb24.04	<b>Playground/Heyford Road treework</b> - Clerk to instruct Nicholsons	CF	Completed. Awaiting confirmation of start date. <b>PD to phone Nicholsons</b>
Feb24.07	<b>Playground</b> - CC to ask Tom from Nizewell Head if he would be interested in tidying/gardening in the playground  CC to speak to residents of Nizewell Head seeking their views on what playground equipment is required	CC  CC	No response from Tom. Post to be put out on Facebook for expressions of interest.  Pam Knowles has agreed to collect ideas and CC will draft a leaflet to distribute.
Mar24.01	<b>Blandford Fly survey funding</b> – Cllr Fatemian to discuss with Deddington PC.		Agenda item

Mar24.02	<b>Playground</b> Clerk will speak to OPFA to see if an independent advisor is available.  ML to find out about funding from Valencia  ML to speak to Richard MacAndrew about the zipwire  Clerk to follow up on removal of rotten posts  CC to establish timeframe for Pocket Park local Feedback  ALJ to find out about National Lottery Community Fund	CF  ML  CF  CC  ALJ	<b>Action closed</b>  Action closed,  Action closed.  Action closed    No progress
Mar24.03	<b>Litterpicking</b> - Clerk to inform DoE volunteer of the PC's decision	CF	Completed. Volunteer wishes only to litterpick. <b>Action closed</b>
Mar24.04	<b>Highways/Footpaths</b> - ML and ALJ will contact immediate residents to seek their views before contacting CDC for removal of the recycling bins from the pub. .	ML/ALJ	ALJ to consult with pub landlord
Mar24.05	<b>Oxford Airport consultation</b> Clerk to pass to Jenny Bell for website/facebook	CF	Action closed
Mar24.06	<b>Planning</b> ML to escalate the PC's concerns about the handling of the Bladebone House Planning application to CDC.	ML	Outstanding

**04.24.06 Reports from OCC/CDC**  
No reports were available

**04.24.07 MCNP**

An update from MCNP had been published.  
Update from public meeting on Community Land Trust - the meeting was well attended and the representative from Hook Norton presented the good and bad points of their project. They started in 2019 using land owned by CDC and they now have 12 (8 rented and 4 marketed) houses almost ready for occupation. They have provided a community hub building and have provided solar panels on all houses. The community hub will provide a 'spare bedroom' for residents to book to use if they have visitors. They are also considering making use of the rooms for NHS services, e.g. podiatrist. All present at the meeting were asked if they were in favour of a CLT and interested in becoming members. The Steering Group now have a mailing list in order to provide updates. The next step is to get legal advice regarding forming the CLT and what type it should be. Progress reports will be provided to the PC regularly and will be a standing agenda item.

**04.22.08 Highways,footpaths/grasscutting**  
Culvert on the Beeches - to be put on FMS & email Arash - **Action Clerk**

**04.24.09 Play Area/Teenage Facilities**

- Zipwire update - **Clerk to contact Ideverde/Playgroundworks for advice/info**
- Removal of rotten posts - **Clerk to contact Trevor Stewart**

- Update on funding sources  
Valencia can provide funding for villages up to 10 miles from landfill site. Deadline for application 31/10/24. They will require matched funding  
No progress on National Lottery funding – **ALJ to progress**
- **CF/PD to meet OFPA**
- Some vandalism had occurred in the playground, whereby coathooks had been torn off the wall and put in the toilet. Penneys had unblocked and toilet and the remaining hooks will be removed in due course.

**04.24.10 Emergency Plan**

Clerk had collected files from Richard MacAndrew and electronic documents have been stored on the g-drive. Clerk to update the Plan in slow time

**04.24.11 Petition Policy**

It was resolved to adopt the policy as amended.

**04.24.12 Blandford Fly project funding**

2/3 of the funding has been made available of the £6k required. Bournemouth can do a survey doing a site visit in May . They have already done a survey to identify sites. They will then work out what is required to remove the larvae. Deddington were also concerned about the River Swere. The costs have now reduced to £5K. Deddington now have all the information and will discuss at their meeting later this week if they are able to provide funding. It was **Resolved** that SAPC would fund the required amount of up to £2K to allow the survey to take place. **ML will speak to the Chair of Duns Tew PC to see if they would be willing to also provide funding and budget for further funding next year.**

**04.24.13 Buildings**

Village hall – email re hedges - **CF to respond to Richard Preston** saying that Nicholsons will be dealing with hedgecutting outside the village hall and VHMC don't need to instruct KP Treecare as suggested.  
Damp in the village hall - email from John White . ML responded that the cause is probably the coping stones on the angle of the gable. **ALJ to ask Dan Munsen to investigate and quote.**

**04.24.14 Correspondence**

There had been no correspondence not dealt with elsewhere

**04.24.15 Committee Reports**

The environment committee had organised the litterblitz.

**04.24.16 Planning**

<a href="#"><u>24/00888/TCA</u></a>	Street Record Heyford Road Steeple Aston	G1- 5 Hornbeam & 1 Cherry- Crown raise to 5.2m	02/04/2024
<a href="#"><u>24/00858/DISC</u></a>	Cedar Lodge North Side Steeple Aston Bicester OX25 4SE	Discharge of Conditions 3 (slate sample), 4 (brick sample), 5 (glazing), 6 (doors, windows, rooflights), 7 (proposed opening), 8 (rainwater goods), 9 (roof, eaves, verges) and 10 (pipe runs) of 23/02834/LB	27/03/2024
<a href="#"><u>24/00822/TPO</u></a>	36 Grange Park Steeple Aston Bicester OX25 4SR	T1 (Yew) - one sided growth causing the tree to lean, needs trimming to rebalance - TPO 11/2016	25/03/2024
<a href="#"><u>24/00767/TPO</u></a>	Steeple Aston Recreational Trust Steeple Aston Village Hall Fir Lane Steeple Aston Bicester OX25 4SF	T8 and T9 (Yew) - Crown lift to provide 2m clearance from play equipment - Subject to TPO 12/2006	20/03/2024

**Decisions**  
24/00374/F

The Beeches, Heyford Road

APPROVED

**04.24.16 Finance – The following accounts were approved for payment**

Payee	Detail	Total Amount	VAT
Seldram supplies	toilet rolls	103.13	17.19
Cathy Fleet	Clk Sal April	391.89	
TP Jones	1614	62.40	10.40
TP Jones	1667	62.40	10.40
MCNP (CLT)	Contribution	350.00	
MCNP	Annual contribution	869.00	
SA Preschool	Grant	2000.00	
SAL	Grant	500.00	
FoHS	Grant	50.00	
PCC	Grant	1416.00	
SART	Grant	2500.00	
SAVA	Grant	500.00	
SA Baby & Toddler group	Grant	300.00	

It was resolved that S106 spending should be recorded at each meeting **on the payment schedule list.**

**Date of next meetings**

**3rd Monday of the month**

20 May, 17 June, 15 July, 16 September, 21 October  
18 November

**Dates of AMPC & APM (7pm) 20<sup>th</sup> May**

**Signed .....** **Date .....**

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Mar24.04	<p><b>Highways/Footpaths</b> - ML and ALJ will contact immediate residents to seek their views before contacting CDC for removal of the recycling bins from the pub. .</p>	ML/ALJ	ALJ to consult with pub landlord
Mar24.06	<p><b>Planning</b> ML to escalate the PC's concerns about the handling of the Bladebone House Planning application to CDC.</p>	ML	Outstanding

Apr24.01	<b>Culvert on The Beeches - Clerk to report on FMS</b>	CF	Completed
Apr24.02	<b>Play area</b> <ul style="list-style-type: none"> <li>• Clerk to contact Ideverde/Playgroundworks for advice/info on zipwire</li> <li>• Removal of rotten posts - Clerk to contact Trevor Stewart</li> <li>• Clerk to arrange meeting with OPFA</li> </ul>	CF CF CF	Emails sent, awaiting responses
Apr24.03	<b>Blandford Fly project</b> -ML will speak to the Chair of Duns Tew PC to see if they would be willing to also provide funding and budget for further funding next year.	ML	
Apr24.04	<b>Village Hall hedges</b> – Clerk to respond to email from Richard Preston confirming Nicholsons will be carrying out work.	CF	Completed
April24.05	<b>Damp in village hall</b> - ALJ to ask Dan Munsen to investigate and quote.	ALJ	